



Financial Statements for the year ending June 30, 2022



Unitarian Universalist Service Committee

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Photo by Clare Kelly

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Financial Statements

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Independent Auditors' Report

The Board of Trustees
Unitarian Universalist Service Committee
Cambridge, Massachusetts

Opinion

We have audited the financial statements of Unitarian Universalist Service Committee ("UUSC"), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of UUSC as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America ("GAAS"). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of UUSC and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about UUSC's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.



Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of UUSC's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about UUSC's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Mayer Hoffman McCann P.C.

Boston, Massachusetts
October 15, 2022

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Statements of Financial Position

	<i>June 30,</i>	
	2022	2021
Assets		
Cash and cash equivalents:		
Cash	\$ 1,675,044	\$ 1,643,143
Money market funds	<u>7,042,116</u>	<u>7,073,522</u>
Total cash and cash equivalents	8,717,160	8,716,665
Accounts and interest receivable, net	76,554	60,254
Prepaid expenses and other assets	413,182	393,234
Pledges and grants receivable, net	994,349	1,252,734
Mission related loan receivable	65,462	85,085
Investments	19,482,566	22,204,629
Property held for sale, net	5,209,015	-
Property and equipment, net	<u>137,977</u>	<u>5,359,539</u>
Total assets	\$ <u>35,096,265</u>	\$ <u>38,072,140</u>
Liabilities and Net Assets		
Accounts payable and accrued expenses	\$ 1,313,553	\$ 620,219
Accrued compensation	257,216	302,340
Bond payable	-	2,272,827
Pooled income deferred revenue	49,018	53,058
Donor advance - promissory notes	125,000	125,000
Gift annuities and trust agreements	<u>467,972</u>	<u>480,233</u>
Total liabilities	<u>2,212,759</u>	<u>3,853,677</u>
Net assets:		
Without donor restrictions	18,479,907	20,208,309
With donor restrictions	<u>14,403,599</u>	<u>14,010,154</u>
Total net assets	<u>32,883,506</u>	<u>34,218,463</u>
Total liabilities and net assets	\$ <u>35,096,265</u>	\$ <u>38,072,140</u>

See the accompanying Notes to Financial Statements.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Statement of Activities

Year Ended June 30, 2022
(with comparative totals for 2021)

	2022			2021
	Without Donor Restrictions	With Donor Restrictions	Total	Total
Operating support and revenue				
Public support:				
Contributions	\$ 5,746,895	\$ 1,510,854	\$ 7,257,749	\$ 6,260,901
Matching grant	-	850,000	850,000	1,700,000
Foundations	146,383	273,000	419,383	249,420
	5,893,278	2,633,854	8,527,132	8,210,321
Revenue:				
Rental income and other	512,365	-	512,365	468,503
	512,365	-	512,365	468,503
Appropriations:				
Bequests appropriated	514,645	-	514,645	514,645
Investment return appropriated	776,026	-	776,026	708,299
Special appropriation for COVID relief	201,693	-	201,693	756,000
	1,492,364	-	1,492,364	1,978,944
Total operating support and revenue	7,898,007	2,633,854	10,531,861	10,657,768
Net assets released from restrictions				
Satisfaction of program restrictions	1,945,204	(1,945,204)	-	-
	1,945,204	(1,945,204)	-	-
Total operating support and revenue and net assets released from restrictions	9,843,211	688,650	10,531,861	10,657,768
Expenses				
Program services	7,570,307	-	7,570,307	7,124,614
Office space rental	325,860	-	325,860	370,361
Fundraising	631,565	-	631,565	621,307
Management	881,600	-	881,600	894,640
Total expenses	9,409,332	-	9,409,332	9,010,922
Income from operations	433,879	688,650	1,122,529	1,646,846
Non-operating activity				
Bequests in excess of amount appropriated	532,677	-	532,677	2,340,640
Grant-Paycheck Protection Program	-	-	-	207,412
New/Special initiative campaign support	-	1,455,616	1,455,616	1,290,372
New/Special initiative campaign expenses	(103,659)	-	(103,659)	(195,499)
Investment return net of amounts appropriated and investment fees	(1,920,429)	(1,754,861)	(3,675,290)	2,903,181
Property held for sale - costs to sell	(607,458)	-	(607,458)	-
Change in value of split-interest gifts and transfer upon demise	(63,412)	4,040	(59,372)	(29,287)
Total net non-operating activity	(2,162,281)	(295,205)	(2,457,486)	6,516,819
Change in net assets	(1,728,402)	393,445	(1,334,957)	8,163,665
Net assets, beginning of year	20,208,309	14,010,154	34,218,463	26,054,798
Net assets, end of year	\$ 18,479,907	\$ 14,403,599	\$ 32,883,506	\$ 34,218,463

See the accompanying Notes to Financial Statements.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Statement of Activities

Year Ended June 30, 2021

	<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
Operating support and revenue			
Public support:			
Contributions	\$ 5,009,562	\$ 1,251,339	\$ 6,260,901
Matching grant	850,000	850,000	1,700,000
Foundations	174,420	75,000	249,420
	6,033,982	2,176,339	8,210,321
Revenue:			
Rental income and other	468,503	-	468,503
	468,503	-	468,503
Appropriations:			
Bequests appropriated	514,645	-	514,645
Investment return appropriated	708,299	-	708,299
Special appropriation for COVID relief	756,000	-	756,000
	1,978,944	-	1,978,944
Total operating support and revenue	8,481,429	2,176,339	10,657,768
Net assets released from restrictions			
Satisfaction of program restrictions	391,263	(391,263)	-
Passage of time	5,000	(5,000)	-
	396,263	(396,263)	-
Total operating support and revenue and net assets released from restrictions	8,877,692	1,780,076	10,657,768
Expenses			
Program services	7,124,614	-	7,124,614
Office space rental	370,361	-	370,361
Fundraising	621,307	-	621,307
Management	894,640	-	894,640
Total expenses	9,010,922	-	9,010,922
Income (loss) from operations	(133,230)	1,780,076	1,646,846
Non-operating activity			
Bequests in excess of amount appropriated	2,340,640	-	2,340,640
Grant-Paycheck Protection Program	207,412	-	207,412
New/Special initiatives campaign	298,706	991,666	1,290,372
New/Special initiative campaign expenses	(195,499)	-	(195,499)
Investment return net of amounts appropriated and investment fees	1,235,326	1,667,855	2,903,181
Change in value of split-interest gifts and transfer upon demise	(35,364)	6,077	(29,287)
Total net non-operating activity	3,851,221	2,665,598	6,516,819
Change in net assets	3,717,991	4,445,674	8,163,665
Net assets, beginning of year	16,490,318	9,564,480	26,054,798
Net assets, end of year	\$ 20,208,309	\$ 14,010,154	\$ 34,218,463

See the accompanying Notes to Financial Statements.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Statement of Functional Expenses

*Year Ended June 30, 2022
(with comparative totals for 2021)*

	Program Services					Supporting Services			2022 Total	2021 Total
	<i>Climate Justice/ Environmental Justice</i>	<i>Migrant Justice</i>	<i>Crisis Response</i>	<i>College of Social Justice</i>	<i>Total</i>	<i>Office Space Rental</i>	<i>Fundraising</i>	<i>Management</i>		
Salaries and fringe	\$ 1,130,210	\$ 1,288,483	\$ 1,088,849	\$ 482,557	\$ 3,990,099	\$ 165,553	\$ 241,893	\$ 713,000	\$ 5,110,545	\$ 5,180,496
Program grants	449,387	457,318	322,228	-	1,228,933	-	-	-	1,228,933	1,513,280
Designated/emergency relief grants	-	55,000	441,453	-	496,453	-	-	-	496,453	-
Professional fees	457,918	522,044	452,473	32,098	1,464,533	-	305,229	148,836	1,918,598	976,747
Printing and publication	91,079	103,834	91,716	119	286,748	-	47,086	-	333,834	278,126
Travel	39,899	45,486	38,439	9,700	133,524	-	50,881	822	185,227	98,096
Depreciation and amortization	3,855	4,396	3,714	3,503	15,468	11,670	3,039	3,989	34,166	330,240
Postage and delivery	69,425	79,147	97,143	169	245,884	-	37,587	936	284,407	247,658
Occupancy	28,320	32,286	33,596	10,789	104,991	85,681	22,321	29,296	242,289	178,545
Supplies	3,207	3,656	3,089	1,637	11,589	1,935	6,052	1,643	21,219	11,754
Communication	4,267	4,864	4,111	3,504	16,746	11,772	3,067	4,223	35,808	33,344
Staff development	6,075	6,925	5,852	328	19,180	-	328	5,705	25,213	58,302
Rent	568	648	548	-	1,764	-	-	-	1,764	1,620
Insurance	9,984	11,382	9,618	9,274	40,258	26,103	6,800	8,925	82,086	79,812
Interest - mortgage	7,650	8,721	7,370	8,223	31,964	23,146	6,030	7,914	69,054	81,024
Lock box and bank fees	2,157	2,459	2,243	-	6,859	-	81,605	2,050	90,514	97,028
Bad debt expense (recovery)	-	-	-	-	-	-	(79,301)	-	(79,301)	21,210
Miscellaneous	7,202	8,211	6,937	224	22,574	-	2,607	14,459	39,640	19,139
	2,311,203	2,634,860	2,609,379	562,125	8,117,567	325,860	735,224	941,798	10,120,449	9,206,421
Less:										
Property held for sale - costs to sell	(166,071)	(189,331)	(191,858)	-	(547,260)	-	-	(60,198)	(607,458)	-
Special Initiative Campaign - HCA	-	-	-	-	-	-	(103,659)	-	(103,659)	(195,499)
	<u>\$ 2,145,132</u>	<u>\$ 2,445,529</u>	<u>\$ 2,417,521</u>	<u>\$ 562,125</u>	<u>\$ 7,570,307</u>	<u>\$ 325,860</u>	<u>\$ 631,565</u>	<u>\$ 881,600</u>	<u>\$ 9,409,332</u>	<u>\$ 9,010,922</u>

See the accompanying Notes to Financial Statements.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Statement of Functional Expenses

Year Ended June 30, 2021

	Program Services						Supporting Services		Total
	Climate Justice/ Environmental Justice	Migrant Justice	Crisis Response	College of Social Justice	Total	Office Space Rental	Fundraising	Management	
Salaries and fringe	\$ 1,047,421	\$ 1,818,339	\$ 817,763	\$ 428,358	\$ 4,111,881	\$ 143,823	\$ 255,336	\$ 669,456	\$ 5,180,496
Program grants	415,093	720,608	377,579	-	1,513,280	-	-	-	1,513,280
Professional fees	145,098	251,893	113,284	53,870	564,145	2,691	297,691	112,220	976,747
Printing and publication	67,235	116,721	52,493	1,829	238,278	-	39,848	-	278,126
Travel	27,345	47,471	21,349	190	96,355	-	773	968	98,096
Depreciation and amortization	35,715	62,002	27,884	25,446	151,047	105,428	31,899	41,866	330,240
Postage and delivery	59,647	103,548	46,569	380	210,144	-	37,007	507	247,658
Occupancy	19,986	34,696	15,604	7,959	78,245	58,955	17,838	23,507	178,545
Supplies	818	1,419	638	6,501	9,376	-	1,128	1,250	11,754
Communication	3,795	6,588	2,963	2,600	15,946	10,124	3,063	4,211	33,344
Staff development	11,898	20,654	9,289	139	41,980	-	3,059	13,263	58,302
Rent	290	504	227	-	1,021	-	259	340	1,620
Insurance	8,667	15,045	6,766	8,153	38,631	24,229	7,331	9,621	79,812
Interest - mortgage	8,507	14,768	6,642	8,426	38,343	25,111	7,598	9,972	81,024
Lock box and bank fees	820	1,424	690	-	2,934	-	92,164	1,930	97,028
Bad debt	-	-	-	-	-	-	21,210	-	21,210
Miscellaneous	3,684	6,392	2,876	56	13,008	-	602	5,529	19,139
	1,856,019	3,222,072	1,502,616	543,907	7,124,614	370,361	816,806	894,640	9,206,421
Less:									
Special Initiative Campaign - UUSC Rising	-	-	-	-	-	-	(195,499)	-	(195,499)
	\$ 1,856,019	\$ 3,222,072	\$ 1,502,616	\$ 543,907	\$ 7,124,614	\$ 370,361	\$ 621,307	\$ 894,640	\$ 9,010,922

See the accompanying Notes to Financial Statements.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Statements of Cash Flows

	Years Ended June 30,	
	2022	2021
Cash flows from operating activities:		
Changes in net assets	\$ (1,334,957)	\$ 8,163,665
Adjustments to reconcile the change in net assets to net cash provided by operating activities:		
Interest and dividends, reinvested	(301,139)	(274,277)
Depreciation and amortization	34,166	330,240
Bad debt expense (recovery)	(79,301)	21,210
Realized and unrealized (gains) losses on investments	2,884,112	(4,187,269)
Net contributions to endowments	(204,172)	(1,201,700)
Loss on disposal of property and equipment	6,313	-
Changes in:		
Accounts and interest receivable	(16,300)	83,756
Mission related loan receivable	19,623	20,485
Prepaid expenses and other assets	(19,948)	(9,710)
Pledges and grants receivable, net	337,686	(737,647)
Accounts payable and accrued expenses	693,334	164,721
Accrued compensation	(45,124)	(49,570)
Paycheck Protection Program advance	-	(207,412)
Pooled income deferred revenue	(4,040)	(6,077)
Gift annuities and trust agreement obligations	(12,261)	(41,883)
Total adjustments	<u>3,292,949</u>	<u>(6,095,133)</u>
Net cash provided by operating activities	<u>1,957,992</u>	<u>2,068,532</u>
Cash flows from investing activities:		
Purchase of property and equipment	(27,932)	(82,796)
Purchase of investments	(1,988)	(1,950,911)
Proceeds from the sale of investments	<u>141,078</u>	<u>460,100</u>
Net cash provided by (used in) investing activities	<u>111,158</u>	<u>(1,573,607)</u>
Cash flows from financing activities:		
Net contributions to endowments	204,172	1,201,700
Repayment of bond payable	<u>(2,272,827)</u>	<u>(104,428)</u>
Net cash provided by (used in) financing activities	<u>(2,068,655)</u>	<u>1,097,272</u>
Net increase in cash and cash equivalents	495	1,592,197
Cash and cash equivalents, beginning of year	<u>8,716,665</u>	<u>7,124,468</u>
Cash and cash equivalents, end of year	\$ <u><u>8,717,160</u></u>	\$ <u><u>8,716,665</u></u>
Supplemental disclosure:		
Cash paid for interest	\$ <u><u>69,054</u></u>	\$ <u><u>81,024</u></u>

See the accompanying Notes to Financial Statements.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 1 - Nature of Operations and Summary of Significant Accounting Policies

The Unitarian Universalist Service Committee (“UUSC”) is a voluntary not-for-profit organization headquartered in the United States. UUSC has programs throughout the world and is supported primarily through donor contributions, grants, foundations and bequests. The purpose of UUSC is to seek a more just and humane society.

A summary of significant accounting policies consistently applied in the preparation of the accompanying financial statements follows:

Basis of Accounting

These statements have been prepared on the accrual basis. In their preparation, UUSC follows accounting principles and reporting requirements that are generally accepted for not-for-profit entities in the United States of America, including specialized requirements promulgated in publications of the Financial Accounting Standards Board and the American Institute of Certified Public Accountants.

Classification of Net Assets

UUSC reports information regarding its financial position and activities based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for general use and not subject to donor restrictions. Included in net assets without donor restrictions are board-designated funds which are funds set aside by the Board of Trustees for strategic purposes and to provide investment income to support operations. These amounts may only be used with the approval of the Board of Trustees. Net assets without donor restrictions also include UUSC’s investment in plant, which represents the portion of expendable funds invested in UUSC’s property and equipment, net of accumulated depreciation and related debt, used in its operations and held for sale.

Net Assets With Donor Restrictions – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature that may or will be met, either by the passage of time or the events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Generally, the income earned on these investments is available for program operations unless restricted by the donor.

Operations

The statement of activities reports the changes in net assets without donor restrictions and net assets with donor restrictions from operating and non-operating activities. Non-operating activities consist of investment return net of amounts appropriated and investment fees, bequests in excess of amount appropriated, Paycheck Protection Program grant, special initiative campaign support and expenses, new initiatives campaign, costs to sell property held for sale and change in value of split-interest gifts and transfer upon demise. All other activities are considered operating.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 1 - Nature of Operations and Summary of Significant Accounting Policies (Continued)

Cash and Cash Equivalents

Cash and cash equivalents represent highly liquid debt instruments, bank deposits and other such accounts with original maturities of three months or less. Such accounts are carried at cost plus earned interest. UUSC maintains its cash in interest-bearing bank deposit accounts that are insured up to \$250,000 by the FDIC. Balances at times exceed insured limits. UUSC monitors its exposure associated with cash and cash equivalents and has not experienced any losses in such accounts. Cash and cash equivalents held by investment managers are considered part of investments. Included in cash and cash equivalents is monies with donor restrictions. As of June 30, 2022 and 2021, UUSC has \$3,232,768 and \$3,126,540, respectively, in cash and cash equivalents with donor restrictions.

Investments

Investments are carried at fair market value consistent with the fair value policies described elsewhere in these policies. UUSC's policy is to record investment purchases as of the purchase date. Net investment return (loss) is reported in the statements of activities and consists of interest and dividend income, realized and unrealized capital gains and losses, less external and direct internal investment expenses.

Mission Related Loan Receivable

UUSC has a loan receivable from a program partner in Guatemala, accruing interest at 6% annually. The loan is secured by the partner's administrative building with repayment over a 10 year period. The loan is scheduled to be paid off in May 2024.

Split-Interest Agreements

UUSC is the beneficiary of various split-interest planned giving agreements. Assets of split-interest agreements are recorded at fair value as per Note 3, in the appropriate net asset category based on donor stipulation. Contributions are recognized initially at fair value based on the present value of future benefits expected to be received or in the case of gift annuities and certain other gift instruments as the difference between fair value of donated investments less the liability for amounts payable to the donor or the donor's designee. For the pooled income fund, the difference is recorded as deferred revenue, to be recognized upon the demise of the donor or beneficiary.

The initially recorded fair value of the donated investments are determined based on the underlying nature of the investments received which have generally represented Level 1 and Level 3 measurements while the initial measurement of the related obligations are a Level 2 measure.

Pooled income funds - Pooled income funds require that income generated is paid to a designated beneficiary (or beneficiaries) over their lifetime. Upon the last beneficiary's death, the value of the donor's units in the fund is transferred to UUSC's net assets without donor restrictions, unless the donor has designated these funds for a restricted purpose.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 1 - Nature of Operations and Summary of Significant Accounting Policies (Continued)

Split-Interest Agreements (Continued)

Trust agreements - Trust agreements generally require that specified distributions be made to a designated beneficiary (or beneficiaries) over the trust's term. Upon termination of the trust, UUSC receives any remaining assets, subject to any donor-restricted purpose.

Gift annuity funds - Gift annuity funds generally entail a donor transferring assets to UUSC in return for a promise to pay a specific annuity to a designated beneficiary (or beneficiaries) for their lifetime. Under this arrangement, the obligation to make annuity payments is guaranteed by UUSC. Upon the last beneficiary's death, the annuity payment obligation ceases, and the residual balance is transferred to the net assets without donor restrictions of UUSC, unless the donor has designated these funds for a restricted purpose.

Pledges and Grants Receivable

Pledges receivable represent contributions verifiably committed by donors that are scheduled for payment in the future. They are initially recorded at fair value using Level 2 inputs as described in fair value measurement policies later in this section. An allowance is provided for uncollectable amounts based upon management's estimates including factors such as historical experience, specific review of circumstances relative to major pledges and other factors.

Property and Equipment

Property and equipment is stated at cost less accumulated depreciation. These amounts do not purport to represent replacement or realizable values. UUSC capitalizes property and equipment with a cost greater than \$2,000 and a useful life of more than one year. Expenditures for maintenance are expensed as incurred. Depreciation is provided on the straight-line basis over the estimated useful lives of the assets which range from three to fifty years.

Fair Value Measurements

UUSC reports required types of financial instruments in accordance with the fair value standards of accounting. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. These standards require an entity to maximize the use of observable inputs (such as quoted prices in active markets) and minimize the use of unobservable inputs (such as appraisals or valuation techniques) to determine fair value. The fair value standards also provide for a practical expedient of fair value allowing for the use of net asset value per share ("NAV") when certain requirements are met. Items reported at fair value on a recurring basis include investments and deposits with bond trustees. Non-recurring fair values include items such as the initial recording of pledges.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 1 - Nature of Operations and Summary of Significant Accounting Policies (Continued)

Fair Value Measurements (Continued)

The fair value standards require that for each item carried at fair value that such be disclosed in accordance with the valuation methods used which fall into three categories (except those items valued at NAV) as follows:

Level 1 – inputs are quoted prices in active markets for identical assets or liabilities that UUSC has the ability to access at measurement date.

Level 2 – inputs are other than quoted prices included in Level 1 that are either directly or indirectly observable.

Level 3 – inputs are derived from valuation methodologies, including pricing models, discounted cash flow models and similar techniques, and are not based on market, exchange, dealer, or broker-traded transactions. In addition, Level 3 valuations incorporate assumptions and projections that are not observable in the market and significant professional judgment is required in determining the fair value assigned to such assets or liabilities.

The level in the fair value hierarchy within which a fair value measurement in its entirety falls is based on the lowest level of input that is significant to the fair value measurement in its entirety.

It is possible that redemption rights may be restricted or eliminated by investment managers in the future in accordance with the underlying fund agreements. Market price is affected by a number of factors, including the type of instrument and the characteristics specific to the instrument. Instruments with readily available active quoted prices or for which fair value can be measured from actively quoted prices generally will have a higher degree of market price observable inputs and a lesser degree of judgment used in measuring fair value. It is reasonably possible that change in values of these instruments will occur in the near term and that such changes could materially affect amounts reported in these financial statements. For more information on the fair value of UUSC's financial statements, see Note 3 - Investments and Fair Value Measurements.

Revenue Recognition

Revenues are reported as increases in net assets without donor restrictions unless use of the related asset is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Investment returns are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law.

Under accounting standards, revenue may be earned under exchange transactions or contribution transactions, which include grants as well as various types of contributed support. Exchange transactions are measured via a principles based process that requires the entities: 1) identify the contract with the customer; 2) identify the performance obligations in the contract; 3) determine the transaction price; 4) allocate the transaction price to the performance obligations; and 5) recognize revenue when (or as) performance obligations are satisfied. Contributed support follows different standards. A summary of each of the revenue and support flows are as follows:

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 1 - Nature of Operations and Summary of Significant Accounting Policies (Continued)

Revenue Recognition (Continued)

Contributed Support

Contributions, including unconditional promises to give, are recognized as revenues as either without or with donor restrictions in the period verifiably committed by the donor. Contributions of assets other than cash are recorded at their estimated fair value and per the fair value policies described elsewhere in these policies. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of the estimated future cash flows using a risk adjusted discount rate depending on the time period involved. Amortization of the discount is included in contribution revenue in accordance with the donor-imposed restrictions, if any, on the contributions. Contributions with donor-imposed restrictions that can be met through the passage of time or upon the incurring of expenses consistent with the purposes are recorded as net assets with donor restrictions and reclassified to net assets without donor restrictions when such time or purposes restriction has been satisfied. Contributed services meeting the criteria for recognition are recorded as contributions and as expenses based on the value of the services provided. Donor-restricted contributions whose restrictions are met in the same fiscal year are reported as without donor restriction contributions.

Large-scale natural disasters and the humanitarian crises that follow require a wide variety of aid, immediately and over the mid and long-term. UUSC's disaster response focuses on those groups of people who are at risk of being overlooked by mainstream disaster responses. UUSC seeks to maximize donations to assist such people.

Matching grant and foundation contributions are recognized as revenues in the period verifiably committed by the donor. If the support is designated for a future period, the revenue recognition occurs with donor restrictions until met by the passage of time.

Earned Income

Rental income consists of payments collected from tenants. Revenue is recorded associated with the period of occupancy to which the payment relates. Payments received in advance are deferred until earned.

Investment returns are reported as revenue based on the fair value of such investments at year end. Such returns are allocated ratably based on the relative proportion of funds invested with donor restrictions and those without donor restrictions. Investment returns allocated to net assets with donor restrictions remain in such category until appropriated by the board under the board approved spending policy unless otherwise required by the terms of the gift that they be added to the principal of the endowment.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 1 - Nature of Operations and Summary of Significant Accounting Policies (Continued)

Conditional Promises to Give/Bequests

From time to time, UUSC has been advised that it has been included in the wills of recently-deceased donors. Such intended bequests are not recorded until the wills have been validated by the applicable probate court. UUSC will record such bequests as revenue when such conditions, and any others, if any, established in such wills, have been completely met and the proceeds are reasonably measurable. Without donor restriction bequests are held in board designated endowment until appropriated for use.

Functional Reporting

The costs of providing the various programs and activities and supporting services have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses that can be identified with a specific program and support service are recorded directly. Expenses common to several functions are allocated by using various rational and systematic methods. Depreciation of plant assets and operation and maintenance of plant expenses have been allocated to functional classifications based on square footage. Interest expense is allocated to functional classifications that benefited from the use of the proceeds of the debt.

Advertising Expense

UUSC expenses all advertising costs as they are incurred and they are included in printing and publication expenses. Advertising expense totaled \$19,008 and \$15,323 in 2022 and 2021, respectively.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and assumptions.

Income Tax Status

UUSC is recognized by the Internal Revenue Service as a not-for-profit organization described in Section 501(c)(3) of the Internal Revenue Code and is generally exempt from Federal and state income taxes on related income. Given the limited taxable activities of UUSC, management concluded that disclosures relative to tax provisions are not necessary.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 1 - Nature of Operations and Summary of Significant Accounting Policies (Continued)

Uncertain Tax Positions

UUSC accounts for the effect of any uncertain tax positions based on a “more likely than not” threshold to the recognition of the tax positions being sustained based on the technical merits of the position under scrutiny by the applicable taxing authority. If a tax position or positions are deemed to result in uncertainties of those positions, the unrecognized tax benefit is estimated based on a “cumulative probability assessment” that aggregates the estimated tax liability for all uncertain tax positions.

UUSC has identified its tax status as a tax exempt entity and its determination of which income is related and unrelated as its only significant tax positions and has determined that such tax positions do not result in uncertainty requiring recognition. UUSC is not currently under examination by any taxing jurisdiction. UUSC’s Federal and state income tax returns are generally open for examination for three years after the date of filing.

Accounting Pronouncements Effective in Future Years

In February 2016, the FASB issued Accounting Standards Update (“ASU”) No. 2016-02, *Leases*, which requires a lessee to recognize a right-of-use asset and a lease liability for all leases, initially measured at the present value of the lease payments, in its statement of financial position. The standard also requires a lessee to recognize a single lease cost, calculated so that the cost of the lease is allocated over the lease term, on a generally straight-line basis. The guidance also expands the required quantitative and qualitative disclosures surrounding leases. The ASU is effective for fiscal year ending June 30, 2023 for UUSC. Early adoption is permitted. UUSC is evaluating any impact of the guidance on the financial statements.

Management believes that other pending accounting standards would have limited impact on UUSC and, accordingly, have not outlined those standards here.

Subsequent Events

UUSC has evaluated subsequent events through October 15, 2022, the date the financial statements were authorized to be issued.

On July 5, 2022, UUSC received \$13,763,558 from the City of Cambridge in exchange for its headquarters building in a friendly taking by eminent domain in a deal valued at \$14.5M. The payment was net of the \$736,442 that UUSC prepaid to lease back the third floor of the building from the City of Cambridge until September 30, 2027. UUSC has an option to extend the lease for an additional five years through September 30, 2032.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 2 - Available Resources and Liquidity

UUSC regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. UUSC has various sources of liquidity at its disposal, including cash and cash equivalents, marketable securities, appropriations per the investment and bequest spending policies and payments due within 12 months or longer for its Special Initiatives Campaign pledges.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, UUSC considers all expenditures related to its ongoing programs, advocacy and research, as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, UUSC operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

As of June 30, 2022 and 2021, the following table shows the amounts held by UUSC that could readily be made available within one year of the balance sheet date to meet general expenditures:

	2022	2021
Cash and equivalents (without restrictions)	\$ 5,484,392	\$ 5,540,172
Accounts and interest receivable, net	76,554	60,254
Pledges/grants receivable, net (due within one year)	976,864	1,177,734
Appropriation of donor-restricted endowments for use over the next 12 months	850,400	801,353
Appropriation of bequest for use over the next 12 months	<u>514,645</u>	<u>514,645</u>
	<u>\$ 7,902,855</u>	<u>\$ 8,094,158</u>

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 3 - Investments and Fair Value Measurements

The following tables summarize financial assets of UUSC measured at fair value on a recurring basis, by level, within the fair value hierarchy at June 30:

	2022			
	Level 1	Level 2	Level 3	Total
Investments:				
Money market instruments	\$ 161,065	\$ -	\$ -	\$ 161,065
Mutual fund - International	3,997,478	-	-	3,997,478
Government issued securities	-	2,578,361	-	2,578,361
Common stocks:				
Financials	1,239,353	-	-	1,239,353
Consumer products	2,140,926	-	-	2,140,926
Industrial products	1,572,509	-	-	1,572,509
Technology	2,107,864	-	-	2,107,864
Healthcare	1,429,174	-	-	1,429,174
Energy	108,347	-	-	108,347
International securities	450,977	-	-	450,977
Corporate bonds	-	3,559,628	-	3,559,628
Assets related to pooled income funds and charitable trust funds	-	-	136,884	136,884
Total fair value of financial instruments	\$ 13,207,693	\$ 6,137,989	\$ 136,884	\$ 19,482,566

	2021			
	Level 1	Level 2	Level 3	Total
Investments:				
Money market instruments	\$ 1,367,701	\$ -	\$ -	\$ 1,367,701
Mutual fund - International	4,790,919	-	-	4,790,919
Government issued securities	-	2,826,078	-	2,826,078
Common stocks:				
Financials	1,561,243	-	-	1,561,243
Consumer products	2,539,989	-	-	2,539,989
Industrial products	1,593,934	-	-	1,593,934
Technology	2,272,614	-	-	2,272,614
Healthcare	1,446,816	-	-	1,446,816
Energy	91,847	-	-	91,847
International securities	456,968	-	-	456,968
Corporate bonds	-	3,092,192	-	3,092,192
Assets related to pooled income funds and charitable trust funds	-	-	164,328	164,328
Total fair value of financial instruments	\$ 16,122,031	\$ 5,918,270	\$ 164,328	\$ 22,204,629

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 3 - Investments and Fair Value Measurements (Continued)

The fair value of the assets related to pooled income funds and charitable trust funds is based on the market value of the related assets. Due to the planned giving provisions, UUSC does not have the ability to redeem the investments. Therefore, the assets have been recorded as Level 3.

Investment return was recorded as follows in the statements of activities for the years ended June 30:

	2022	2021
Investment income and gains appropriated	\$ 776,026	\$ 708,299
Special appropriation for COVID relief	201,693	756,000
Investment income and (losses) gains, net of amounts appropriated and investment fees	<u>(3,675,290)</u>	<u>2,903,181</u>
Total investment return	\$ <u>(2,697,571)</u>	\$ <u>4,367,480</u>

Investment return was composed of the following for the years ended June 30:

	2022	2021
Interest and dividend income	\$ 301,139	\$ 274,277
Realized and unrealized (losses) gains on investments	(2,884,112)	4,187,269
Investment fees	<u>(114,598)</u>	<u>(94,066)</u>
Total investment return	\$ <u>(2,697,571)</u>	\$ <u>4,367,480</u>

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 4 - Pledges and Grants Receivable

Pledges are reported at their net present value, net of a historically-determined allowance for uncollectible pledges. Pledges and grants receivable were composed of the following at June 30:

	2022	2021
Pledges receivable		
Due within one year	\$ 126,864	\$ 168,059
Due in one to five years	<u>45,000</u>	<u>75,000</u>
	171,864	243,059
Less: present value discount (ranging from 3.00% to 6.00%)	1,735	3,867
Less: allowance for uncollectible pledges	<u>25,780</u>	<u>36,458</u>
Pledges receivable, net	144,349	202,734
Grants receivable (due within one year)	<u>850,000</u>	<u>1,050,000</u>
Total pledges and grants receivable, net	\$ <u>994,349</u>	\$ <u>1,252,734</u>

Note 5 - Property and Equipment, Net and Property Held for Sale

Property and equipment were composed of the following at June 30:

	2022	2021
Land	\$ 1	\$ 970,001
Property and improvements	-	7,064,493
Office and computer equipment	<u>1,078,611</u>	<u>1,069,728</u>
	1,078,612	9,104,222
Less: accumulated depreciation	<u>940,635</u>	<u>3,744,683</u>
Total property and equipment, net	\$ <u>137,977</u>	\$ <u>5,359,539</u>

During the year ended June 30, 2022, UUSC disposed of fixed assets with a cost of \$19,049 and accumulated depreciation of \$12,736.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 5 - Property and Equipment, Net and Property Held for Sale (Continued)

UUSC's flagship tenant decided not to renew its lease during FY22, which led to an evaluation of various options regarding owning a building versus leasing office space (see Note 1). Given the opportunity for greater mission alignment, UUSC's Board approved a plan to sell its property during FY23, such that the proceeds may be put to work to further the mission in various ways (see Note 1 - Subsequent Events).

Property held for sale was composed of the following at June 30:

	2022
Land	\$ 970,000
Property	<u>7,064,493</u>
	8,034,493
Less: accumulated depreciation	<u>2,825,478</u>
Total property and equipment, net	<u>\$ 5,209,015</u>

Note 6 - Donor Advance - Promissory Notes

A significant donor advanced funds to UUSC in return for a non-interest bearing demand promissory note. UUSC invested the proceeds from the note in a money market account, the interest of which can be used to support operations. It is the intention of the donor to forgive the note upon their death. The advance has not been accounted for as a contribution, given that it represents an intention, and has not been present valued due to the demand feature of the note.

Note 7 - Bond Payable

UUSC had a tax exempt bond outstanding that was paid off when it matured on May 1, 2022. The bond had been used to finance the purchase of its primary operating facility. The bond had been privately placed with a bank and was secured by the related building. The bond carried interest at a fixed rate of 3.43%. The principal and interest on the loan were payable in 120 monthly payments. The annual payments of principal and interest were approximately \$185,000 per year prior to discharge. The bond was discharged by the bank during FY22.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 8 - Paycheck Protection Program Advance

UUSC applied for and received a Paycheck Protection Program conditional grant of approximately \$893,000 as provided under the Federal Coronavirus Aid, Relief and Economic Security Act and the grant was funded on April 27, 2020. Under the terms of the grant, the balance was forgivable to the extent the proceeds were used for certain qualified costs for the 24 week period through September 2020 and that certain employment levels were maintained. As a forgivable grant, management determined the proper accounting for such was under the contribution accounting standards for conditional grants. Accordingly, management has reflected grant revenue for \$207,412 as costs were incurred as of June 30, 2021, along with a like reduction of the advance amount given that all material barriers to entitlement were met and the loan was forgiven in fiscal year 2021. The loan was formally forgiven by the Small Business Administration in FY21.

Note 9 - Net Assets and Endowment Matters

Net assets were composed of the following at June 30:

Without Donor Restrictions

	2022	2021
Operating - undesignated	\$ 2,416,280	\$ 4,887,492
Board designated	10,714,635	12,184,152
Net investment in property and equipment	<u>5,348,992</u>	<u>3,136,665</u>
Total net assets without donor restrictions	<u>\$ 18,479,907</u>	<u>\$ 20,208,309</u>

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 9 - Net Assets and Endowment Matters (Continued)

With Donor Restrictions

	2022	2021
Spendable funds with time and purpose restrictions:		
Special Initiative/Comprehensive campaign	\$ 205,860	\$ 205,860
New campaign	2,879,323	2,483,679
Time restrictions	1,342,170	1,083,279
Designated relief	1,414,186	106,430
Pooled income	106,444	115,405
Eleanor Clark French Library	-	9,196
Programs	34,372	34,372
Endowment funds (*):		
Accumulated appreciation on endowment	936,938	2,691,799
Endowment fund restricted in perpetuity	5,345,556	5,331,355
Special initiative campaign	1,837,044	1,634,072
Comprehensive campaign	250,000	250,000
Pooled income	<u>51,706</u>	<u>64,707</u>
Total net assets with donor restrictions	\$ <u>14,403,599</u>	\$ <u>14,010,154</u>

(*) Total endowment funds amounted to \$8,421,244 and \$9,971,933 in FY 2022 and FY 2021, respectively.

Special Initiative Campaign - Hope. Courage. Action: Putting Justice on the Move

Hope. Courage. Action: Putting Justice on the Move is a special gifts campaign established to raise funds in support of UUSC's programmatic work through the organization's eye-to-eye partnership model, to help grow the activism and membership, and increase UUSC's reserves. This campaign will provide UUSC with an opportunity to consolidate the significant growth experienced over past campaign's and from the increase in support from individual donors, who support the campaign's efforts through pledged cash donations and planned gifts, to help secure UUSC's financial future the next several years.

The campaign, which began in fall 2019, will be conducted over five years, with funds actively raised from FY 2020 through FY 2024. Fiscal years 2020 through early 2022 comprised the "quiet" phase of the campaign, with the public phase beginning in later FY 2022.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 9 - Net Assets and Endowment Matters (Continued)

The following represents required disclosure relative to the composition and activities of endowment and funds functioning as endowment for the years ended June 30:

	2022		
	<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
Donor-restricted endowment funds	\$ -	\$ 8,421,244	\$ 8,421,244
Board-designated endowment funds	<u>10,714,635</u>	<u>-</u>	<u>10,714,635</u>
Total funds	<u>\$ 10,714,635</u>	<u>\$ 8,421,244</u>	<u>\$ 19,135,879</u>
	2021		
	<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
Donor-restricted endowment funds	\$ -	\$ 9,971,933	\$ 9,971,933
Board-designated endowment funds	<u>12,184,152</u>	<u>-</u>	<u>12,184,152</u>
Total funds	<u>\$ 12,184,152</u>	<u>\$ 9,971,933</u>	<u>\$ 22,156,085</u>

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 9 - Net Assets and Endowment Matters (Continued)

The following represents required disclosure relating to the composition of endowment assets and those functioning as endowment assets at June 30:

	2022		
	<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
Endowment assets and those functioning as endowment assets, beginning of year	\$ 12,184,152	\$ 9,971,933	\$ 22,156,085
Gifts and additions	1,047,322	204,172	1,251,494
Investment returns	(1,334,758)	(1,362,813)	(2,697,571)
Expenditures:			
Bequests appropriated for operations	(514,645)	-	(514,645)
Spending rate appropriated for operations	(383,978)	(392,048)	(776,026)
Other expenditures	(283,458)	-	(283,458)
Total expenditures	(1,182,081)	(392,048)	(1,574,129)
Change in endowment assets and those functioning as endowment assets	(1,469,517)	(1,550,689)	(3,020,206)
Endowment assets and those functioning as endowment assets, end of year	\$ 10,714,635	\$ 8,421,244	\$ 19,135,879
	2021		
	<i>Without Donor Restrictions</i>	<i>With Donor Restrictions</i>	<i>Total</i>
Endowment assets and those functioning as endowment assets, beginning of year	\$ 9,287,964	\$ 7,102,378	\$ 16,390,342
Gifts and additions	2,855,285	1,201,700	4,056,985
Investment returns	2,376,782	1,990,698	4,367,480
Expenditures:			
Bequests appropriated for operations	(514,645)	-	(514,645)
Spending rate appropriated for operations	(385,456)	(322,843)	(708,299)
Other expenditures	(1,435,778)	-	(1,435,778)
Total expenditures	(2,335,879)	(322,843)	(2,658,722)
Change in endowment assets and those functioning as endowment assets	2,896,188	2,869,555	5,765,743
Endowment assets and those functioning as endowment assets, end of year	\$ 12,184,152	\$ 9,971,933	\$ 22,156,085

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 9 - Net Assets and Endowment Matters (Continued)

Endowment

UUSC's endowment consists of 34 individual funds established for a variety of purposes. Its endowment includes both donor-restricted endowment funds and funds designated by the Board of Trustees to function as endowments. As required by GAAP, net assets associated with endowment funds, including funds designated by the Board of Trustees to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

UUSC accepts endowment gifts and has an Endowment Gift Policy that enables donors giving \$50,000 or more to establish a named endowment fund that will support the Organization's work throughout the future. The following are UUSC's current named endowment funds as of June 30, 2022:

\$1,000,000 and over

Bradburd Endowment for Youth and Young Adult Activists
Bert & Val Harrop Family Fund
Charles Mason Jr. Endowment

\$500,000 - \$999,999

50th Anniversary Program Endowment
Doyle & Alba Bortner Endowment
Dr. Richard S. Scobie Endowment

\$100,000 - \$499,999

Martha Sharp Cogan Children's Endowment Fund
Mary Trumpler Empowerment Endowment
Mildred K. Bickel Fund
Dorothy Baker Johnson Endowment
John W. Cyrus Endowment

\$50,000 - \$99,999

William Emerson Endowment
Beverley Baxter Endowment
Katherine L. Morningstar Endowment
Mary-Ella Holst and Guy C. Quinland Endowment
Domatila Barrios de Chungara Endowment
Carolyn Owen-Towle Endowment
Johanna Henn Endowment

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 9 - Net Assets and Endowment Matters (Continued)

Interpretation of Relevant Law and Spending Policy

UUSC classifies as net assets with donor restrictions (a) the original value of gifts donated to the permanent endowment, (b) the original gift value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. In addition, the remaining portion of the donor-restricted endowment fund that is appropriated for expenditure by UUSC in a manner consistent with the standard of prudence prescribed by state law is included as accumulated appreciation on endowment. In accordance with state law, UUSC considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purposes of UUSC and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of UUSC
- (7) The investment policies of UUSC

Spending Rates and the Measure of Operations

The Board of Trustees, recognizing that certain of its sources of revenue are very stable in the long term but can fluctuate significantly from year to year, have adopted authorized spending rates for these sources. Investment income appropriated was 5% of the non-planned giving investments using the average of the previous thirteen quarters using the end of the prior calendar year as a starting point. Bequests appropriated for the year are calculated at the beginning of the year as 50% of the last three years' total average bequests in FY 2022 and FY 2021. The Board of Trustees voted to cap the bequests appropriated at \$514,645 for FY 2022 and FY 2021.

In its statements of activities, UUSC includes in its definition of operations all revenues and expenses that are an integral part of its programs and supporting activities. Investment income earned and bequests received in excess of (or less than) UUSC's authorized spending rates are recognized as non-operating activity as are changes in the value of split-interest agreements.

Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires UUSC to retain as a fund of perpetual duration. There was one such deficiency at June 30, 2022 and no such deficiencies at June 30, 2021.

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 9 - Net Assets and Endowment Matters (Continued)

Return Objectives and Risk Parameters

UUSC's investment portfolio is managed to provide for the long-term support of UUSC. Accordingly, these funds are managed with disciplined longer-term investment objectives and strategies designed to meet cash flow and spending requirements. Management of the assets is designed to attain the maximum total return consistent with acceptable and agreed upon levels of risk. It is the goal of the aggregate long-term investments to generate an average total annual return that exceeds the spending/payout rate plus inflation.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, UUSC relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). UUSC targets an asset allocation strategy wherein assets are diversified among several asset classes. The pursuit of maximizing total return is tempered by the need to minimize the volatility of returns and preserve capital. As such, UUSC seeks broad diversification among assets having different characteristics with the intent to endure lower relative performance in strong markets in exchange for greater downside protection in weak markets.

Note 10 - Allocation of Joint Costs

UUSC conducted activities that included appeals for contributions and that incurred joint costs.

These costs were included in the statements of activities as follows at June 30:

	2022	2021
Program services	\$ 470,095	\$ 423,763
Fundraising	<u>82,958</u>	<u>74,782</u>
Total allocation of joint costs	\$ <u>553,053</u>	\$ <u>498,545</u>

These costs were included in the statements of functional expenses as follows:

	2022	2021
Printing and publications	\$ 305,927	\$ 253,232
Postage and delivery	<u>247,126</u>	<u>245,313</u>
Total	\$ <u>553,053</u>	\$ <u>498,545</u>

UNITARIAN UNIVERSALIST SERVICE COMMITTEE

Notes to Financial Statements

Note 11 - Rental Leases

UUSC, as a landlord, rents office space located at 689 Massachusetts Avenue, Cambridge, Massachusetts, under operating leases. UUSC occupies a portion of the building. UUSC leases property owned in Utah to the operator of wind turbine generators under a 40-year lease. Rental income and related expenses are included in the operating activities on the accompanying statements of activities. The leases expire at various dates through 2048.

On June 30, 2021, UUSC's Board of Trustees authorized exploration of the sale of the building at 689 Massachusetts Avenue and the sale will close in FY23 (see Note 1 - Subsequent Events). The approximate minimum revenues from future rentals to be received under operating leases for each of the next five years as of June 30, 2022 are as follows and assume sale of the building:

2023	\$	39,361
2024		39,361
2025		39,361
2026		39,361
2027		39,361
Thereafter		<u>806,907</u>
	\$	<u><u>1,003,712</u></u>

Note 12 - Commitments and Contingencies

Employment Agreement

As is common in many organizations, UUSC has employment agreements with key management personnel, including the CEO whose agreement commenced on June 13, 2018 and contains a number of provisions relative to the terms of employment. Additionally, UUSC also pays certain benefits of two prior CEOs and the associated costs of these agreements are included in accrued compensation at June 30, 2022 and 2021.

Appropriation

UUSC's Board of Trustees approved a combined appropriation of \$1,365,045 in support of operations for the year ending June 30, 2023, pursuant to the Investment and Bequest Spending Policy. An unspent special appropriation of \$201,693 was approved in FY21 and expended in FY22.

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Notes to Financial Statements

Note 13 - Concentrations and Related Party Matters

Unrestricted revenue for the years ended June 30, 2022 and 2021 includes \$925,000 from one donor, the Unitarian Universalist Veatch Program at Shelter Rock ("Shelter Rock"). During the year ended June 30, 2022, Shelter Rock committed grant revenue of \$850,000 for fiscal year 2023. During the year ended June 30, 2021, Shelter Rock committed grant revenue for \$850,000 for fiscal year 2022. However, final approval of an \$850,000 matching grant for fiscal year 2021 occurred in July of 2020. Shelter Rock paid \$1,125,000 and \$925,000 in donations for the years ended June 30, 2022 and 2021, respectively. Based on experience, UUSC expects that the balance at June 30, 2022 from Shelter Rock will be collected in full.

A board member whose term ended in June of 2021 is related to a family member who held a non-management position at UUSC during FY21 and much of FY22.

Note 14 - Retirement Plan

UUSC maintains a qualified defined contribution retirement plan for the benefit of all employees who have completed one year of service working a minimum of twenty hours a week, presently with an employer contribution rate at 9% of an employee's base salary for up to 5 years of service and 10% for more than 5 years of service. To supplement the retirement plan, UUSC offers a Tax-Deferred Annuity plan to all employees with elective deferrals up to specified qualified plan limits. After 5 years of service, UUSC will match half of the eligible employee's contributions up to 1% of the employee's base salary. Retirement plan expenses were \$336,132 and \$351,799 for the years ended June 30, 2022 and 2021, respectively.

Note 15 - Collective Bargaining Agreement

UUSC's workforce is composed primarily of members of UNITE Here! with whom there is a collective bargaining agreement. The latest agreement took effect in July 2018 and remains in force through June 2023.